

**KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY  
MINUTES**

**December 14, 2017**

A regular meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Department of Professional Licensing in Frankfort, KY on December 14, 2017.

**MEMBERS PRESENT**

Stacy Grider, Chair

Kevin Priddy

Harold E. Corder II (After 1:19pm)

Hugh Stroth, Secretary

Shara Page

**Department of Professional Licensing STAFF**

Megan Woodson, Board Administrator

**OTHERS**

Jared Downs, Office of Legal Services

**MEMBERS ABSENT**

Joshua Ramsey, Vice Chair

Ms. Grider called the meeting to order at 1:00pm.

**Consent agenda - Minutes, Monthly Financial Report and Legal Fees**

Minutes of the November 9, 2017 meeting, legal fees for November 2017, and financial report for November 2017 were presented for the Board's review. Mr. Stroth made a motion to approve the consent agenda as presented. The motion, seconded by Mr. Priddy, carried.

**Board Attorney's Report**

Mr. Downs advised that the amendments for the continuing competence (201 KAR 28:200) and telehealth (201 KAR 28:235) regulations should be in effect January 5, 2018.

**Old Business**

The Board discussed possible meeting dates in 2018 to review regulations and forms. Mr. Priddy made a motion to conduct a special meeting on January 27, 2018 at 12:00pm to review the Board's current regulations and forms for possible amendments. Mr. Stroth seconded the motion, it carried.

The Board set the 2018 meeting schedule as follows:

- January 11<sup>th</sup>
- Saturday, January 27<sup>th</sup> at 12:00pm – **Special Meeting** for regulation and form review
- February 15<sup>th</sup>
- March 15<sup>th</sup>
- April 19<sup>th</sup>
- May 17<sup>th</sup>
- June 21<sup>st</sup>
- July 19<sup>th</sup>
- August 16<sup>th</sup>

- September 20<sup>th</sup>
- October 18<sup>th</sup>
- November 15<sup>th</sup>
- December 20<sup>th</sup>

### **New Business**

The Board reviewed the advisory opinion response letter drafted by Mr. Downs. Ms. Page made a motion to accept the response letter to use for future inquiries to the Board. Mr. Corder seconded the motion and it carried.

Mr. Corder made a motion for Ms. Grider to serve as Board Chair for 2018. Mr. Priddy seconded the motion, it carried.

Mr. Corder made a motion for Mr. Ramsey to serve as Vice Chair for 2018. Mr. Priddy seconded the motion, it carried.

Ms. Page made a motion for Mr. Stroth to serve as Board Secretary for 2018. Mr. Corder seconded the motion, it carried.

The Board reviewed and discussed inquiries received via email. Mr. Woodson will respond to all inquiries.

The Board reviewed the licensure status report and the non-renewals status report.

### **Pending Complaints**

At 1:11pm, Mr. Priddy made a motion to go into closed session to discuss open complaints pursuant to 61.810(1)(j) and 61.815. Mr. Stroth seconded the motion and the motion carried. At 1:19pm, Mr. Priddy made a motion to come out of closed session. Mr. Stroth seconded the motion and it carried.

Mr. Priddy made a motion to offer an Alford plea in case 2014-06. Mr. Corder seconded the motion and it carried.

**2014-06:** Case Manager: Joshua Ramsey – Ongoing

**2017-04:** Case Manager: Stacey Grider – Ongoing

**2017-05:** Case Manager: Kevin Priddy – Ongoing

**2017-06:** Case Manager: Shara Page – Ongoing

**2017-07:** Case Manager: Shara Page – Ongoing

### **Applications Review**

The following applications for licensure were reviewed and recommended for approval. A motion was made by Mr. Priddy to approve the applications. The motion, seconded by Mr. Stroth carried.

<b>Berkenpas, Brooke - OT</b>
<b>Cravens, Heidi - OTA</b>
<b>Rowan, Erin - OT</b>
<b>Smith, Jessica - OTA</b>
<b>Stone, Wesley - OT</b>

A motion was made by Mr. Priddy to accept the recommendations of the license applications and DPAM Specialty Certification application reviews throughout the month. Ms. Stroth seconded the motion and it carried.

A motion was made by Mr. Stroth to accept the recommendations of the DPAM Specialty Certification review and approve applications as presented. Mr. Stroth seconded the motion and it carried.

A motion was made by Mr. Priddy to accept the recommendation of the continuing education course application review. The motion, seconded by Mr. Stroth, carried.

#### **Assignments for Next Meeting - January 11, 2018 @ 1:00pm**

Ms. Woodson:

- Respond to email inquiries as directed by KBLOT
- Will email the 2018 meeting schedule to all board members
- Will email all current application forms to board members
- Will update regulation booklet to current laws

#### **Approval of Travel and Per Diem**

A motion was made by Mr. Priddy to approve travel and per-diem for today's meeting and for Ms. Grider's attendance at the LRC ARRS meeting. The motion, seconded by Mr. Corder, carried.

#### **Adjournment**

Mr. Priddy made a motion to adjourn the meeting at 2:34 pm. Mr. Corder seconded the motion and it carried.

The next meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 1:00 p.m. on Thursday, January 11, 2017 at the Department of Professional Licensing.